

Vtext Account Setup

For all Verizon Devices

This document shows users how to sync email data to a PDA device using their service provider's cellular data network (that is, to sync data "over the air"). Specifically, this document shows users **how to connect to Cal Poly email** via their service provider's cellular data network by configuring Verizon's outgoing mail servers.

Text Messaging Account:

The first thing you must do to setup "over the air" email on your device is establish a text messaging account. Sending "over the air" email requires the use of an outgoing mail server. Most service providers offer access to an outgoing mail server.

Steps 1 – 5 below explain how to setup a text messaging account with Verizon, known as a **vtext** account. If you have a service provider other than Verizon, please contact your provider for information on setting up this account. **Note:* Verizon is Cal Poly's official service provider.

Setup Vtext Account:

The screenshot shows the Verizon Wireless 'getTXT' website. The top navigation bar includes 'SEND TXT', 'MY TXT', 'TXT INTL', 'ALERTS', 'RINGTONE S', and 'TXT PLAY'. The main content area is divided into three sections: 'Sign In', 'Join Up!', and 'More Messaging'. The 'Join Up!' section contains three steps: 1. 'Set up your account.' with a 'SEND' button; 2. 'Enter the password you just received on your handset.' with a password input field; 3. 'Create your new password.' with a 'SAVE' button. A 'More Messaging' sidebar on the right includes links for 'IM & Chat', 'Send_PIX', and 'TXT Messaging is fast, easy & fun' with a 'Learn More' link and a photo of a smiling woman.

1. On your workstation, go to www.vtext.com.
2. From the homepage, click on the **Join UP!** tab.
3. In the **Set up your account** field, enter your ten-digit mobile phone number (e.g., 8053053206).
4. In the **Set up your account** field, click the **Send** button. Verizon will send a text message to your phone with a temporary password. This takes about five minutes.
5. When you receive the temporary password, enter it into the **Enter the password you have just received on your handset** field.
6. In the **Create your new password** field, choose a new password and enter it twice.
**Note: We recommend using your Cal Poly email password (for consistency).*
7. Verizon will send you a confirmation text message to verify receipt of your request. This takes about five minutes.
8. In approximately 48 hours, Verizon will send another text message advising you that your vtext account has been created. Wait for this confirmation before proceeding with the IMAP Email setup procedure.